



# Roster equity audit

The audit you run on your own rota, every quarter



Compare like with like: part-time staff against their own target, and leave out of the night count anyone who does not do nights. Publish the result to the team.

Period audited

Fairness floor agreed (for example one weekend in four)

Audited by

## Per person

| Person | Hours | Target | ± | Nights | Weekends | Holidays | Requests granted |
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## Rules that were never bent

- ☐ Nobody moved from a night onto the next day's shift
- ☐ Nobody worked more than seven days in a row
- ☐ Nobody did more than the agreed run of consecutive nights
- ☐ Rest after the last night of a run met the agreed minimum

## What we will change next quarter

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