



Improvement project charter

Aim, measures, ideas, and the cycles you ran



An aim has a number and a date. Measure often enough to see a change: weekly beats monthly, and monthly beats a before-and-after pair.

Project

Lead

Team

Aim: how much, by when, for whom

Measures

Type	Measure	Definition and data source	How often
Outcome			
Process			
Balancing			

Change ideas we will test

Test cycles

Cycle	What we tried	What we predicted	What happened	Adopt, adapt or abandon

