



Shift huddle card

Five minutes, standing, at the start of every shift



EM Orbit

Read it aloud. The huddle is for the next twelve hours, not the last twelve.

Date and shift

Shift leader

Nurse in charge

Who is here, and who does what

- ☐ Everyone introduced by name and role
- ☐ Resuscitation team roles assigned: leader, airway, circulation, drugs, scribe
- ☐ Who is new today, and who is their buddy
- ☐ Who is covering triage, and who relieves them

The department right now

- ☐ Patients in the department, and how many are waiting for a bed
- ☐ The sickest patients, by bay
- ☐ Anyone waiting too long for a decision
- ☐ Beds expected in the next four hours
- ☐ Escalation level now, and what would raise it

Risks and kit

- ☐ Equipment out of service
- ☐ Drugs or blood products in short supply
- ☐ Staffing gaps later in the shift
- ☐ Security or safeguarding concerns

Looking after the team

- ☐ Breaks planned, with names and times
- ☐ Anyone who should not drive home after this shift
- ☐ One thing that went well yesterday, said out loud

One learning point for today

